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## CASA Volunteer Resume

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### Job Objective

An energetic and passionate CASA Volunteer seeking work within your reputed organization.

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### Highlights of Qualifications:

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- Wide experience in CASA volunteering services
  - Wide knowledge of child development principles
  - Profound knowledge of family dynamics
  - Familiarity with basic child development and family relationships
  - Skilled in working with children removed from homes
  - Ability to prepare reports for court hearings and Program Director
  - Ability to maintain all client information confidential
  - Ability to interact well with public
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### Professional Experience:

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#### CASA Volunteer

Dollar General Corp., New Bern, NC

August 2007 – Present

- Interviewed child and family to determine the problems.
- Prepared case reports on findings and recommendations.
- Coordinated with therapists, counselors, teachers, and doctors for child treatment purposes.
- Worked with local agencies to determine best possible living solutions for children.
- Monitored case progress and reported to Program Director.
- Participated in court hearings and provided testimony.
- Followed-up on cases until they are closed.
- Informed any changes in child's family situations to court.
- Return files upon case closure.

#### CASA Volunteer

AmeriCorps, New Bern, NC

May 2004 – July 2007

- Interacted with children to understand their needs and concerns.
  - Developed case plan and monitored case status periodically.
  - Participated in case conferences with Program Directors and educational and mental health professionals.
  - Managed daily interviews and appointments effectively.
  - Maintained complete records of all information gathered from children.
  - Attended court hearings and ensured all case facts are presented.
  - Informed children and family about court ordered services.
  - Worked with child welfare system to provide safe and secured place for children.
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### Education:

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Bachelor's Degree in Social Work

Mississippi Valley State University, Itta Bena, MS

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