
CASTING DIRECTOR RESUME

Objective:

Seeking employment as Casting Director in a qualified organization in order to bring my years of expertise in the industry to the table.

Education:

Bachelor's Degree in Theater Arts, Edison State College, Fort Myers, FL

Experience:

Casting Director, August 2005 – Present
Precision Castparts Corp., Oshkosh, WI

- Reviewed promotional photos, resumes and demo reels.
- Reviewed scripts, and prepared special casting requirements.
- Distributed the information to appropriate talent agencies and self-represented performers.
- Facilitated scheduling of call backs and secondary auditions.
- Conducted research on organizations and individuals as required.
- Negotiated contracts and scheduled between performers and their agents and the production company.

Casting Director, May 2000 – July 2005
ABC Media Network Group, Oshkosh, WI

- Managed casting budget and coordinated with production accountant.
- Read script and made notes about all the speaking parts.
- Created list of possible actors, in preferred order, for the most important parts first.
- Contacted the actors and their agents to determine their availability.
- Prepared lists of actors and production schedule for supporting and more minor actors.
- Made auditions and readings appointments.

Qualifications:

- Remarkable experience in Casting Department
- Solid understanding of video camera and theatre operations
- Proficient in using demo reels and voice over demo CDs
- Skilled in coordinating, organizing and helping to develop the skill-sets and efficiency of the casting team
- Ability to recruit people with complementary skills necessary for a full fledged casting department
- Ability to schedule call backs and secondary auditions for those performers
- Strong project management and organizational skills
- Excellent communication and interpersonal skills
- Superior leadership, management and motivational skills

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