
Catastrophe Claims Adjuster Resume

Job Objective

To obtain employment in a progressive organization as a Catastrophe Claims Adjuster where I can use my skills and aid in the growth of the firm.

Highlights of Qualifications:

- Wide experience in handling catastrophe claims
 - Huge knowledge of catastrophe losses
 - Exceptional knowledge of insurance endorsements
 - Familiarity with state statutes and regulations
 - Proficient with MSB software, Xactimate, MS Office Applications and Lotus Notes
 - Skilled in calculating depreciation factors and replacement costs
 - Amazing ability to negotiate fair settlements with internal and external parties
 - Immense ability to handle multiple claims and meet deadlines
 - Outstanding ability to maintain positive working relationships with coworkers
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Professional Experience:

Catastrophe Claims Adjuster
Hanover Insurance, Beech Grove, TN
August 2007 – Present

- Performed field investigations to handle catastrophe claims.
- Managed informal hearings, arbitrations and litigations for complex claims.
- Conducted service trainings to Junior Adjusters.
- Performed re-inspections to confirm damages.
- Participated in focus audit activities.
- Assisted and participated in discussions regarding development of quality insurance programs.
- Maintained confidentiality on information regarding claims.

Catastrophe Claims Adjuster
Western International Staff, Inc, Beech Grove, TN
May 2004 – July 2007

- Analyzed property damages to determine extent of liability.
 - Interviewed claimant and witness as needed.
 - Analyzed police and hospital records for investigative purposes.
 - Involved in property claim adjusting activities.
 - Determined costs for repairs and replacements.
 - Performed coverage analysis for catastrophe claims
 - Participated in litigation hearings.
 - Prepared loss experience reports to help calculate profitability.
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Education:

Bachelor's Degree in Insurance
Winston-Salem State University, Winston-Salem, NC

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