
Cemetery Groundskeeper Resume

Job Objective

Pursuing the opportunity to enhance my career and use my skills to their fullest by securing a Cemetery Groundskeeper position with reputable company.

Highlights of Qualifications:

- Relevant experience of maintenance of cemetery grounds, gardening and preparation of graves
 - Sound knowledge of general construction and maintenance of buildings
 - Commendable knowledge of using hand tools and power equipment and driving automobiles and trucks
 - Familiarity with cemetery operations and customer service practices
 - Ability to interact with families and friends of deceased in a considerate manner
 - Ability to assist with funeral and burial services at the cemetery as directed
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Professional Experience:

Cemetery Groundskeeper
Stewart Enterprises, Kansas City, MO
August 2012 – Present

Responsibilities:

- Cleaned up and maintained cemetery grounds and facilities, in an efficient manner.
- Prepared soil, grew vegetation and trimmed shrubs and hedges.
- Repaired and maintained funeral home, fences, and other structures in the cemetery.
- Operated and serviced hand & power tools and utility vehicles for ground maintenance and housekeeping.
- Identified and marked sites for grave openings and placement of tombstones sites.
- Oversaw and coordinated funeral process and burial services in the cemetery.

Cemetery Groundskeeper
Forest Hills Cemetery, Kansas City, MO
May 2009 – July 2012

Responsibilities:

- Checked, repaired and maintained cemetery building, grounds and equipments.
 - Planted, irrigated and cared for shrubbery, trees and grass on cemetery ground.
 - Trimmed and cutgrass using appropriate mowers and related equipments.
 - Gathered and disposed of weeds, snow, plant debris and garbage from cemetery.
 - Dug sites and prepared foundations for the placement of monuments.
 - Created name placement cards and engraved monuments accordingly.
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Education:

Associate Degree in Turf Management
Flathead Valley Community College, Kalispell, MT

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