
Certified Dental Assistant Resume

Job Objective

Seeking to join a reputed organization as a Certified Dental Assistant to deliver the best of my professional ability.

Highlights of Qualifications:

- Highly experienced in assisting dentist with delivery of dental care to patients
 - Sound knowledge of various dental treatments and digital radiography procedure
 - Immense knowledge of oral hygiene standards and disease prevention measures
 - Familiarity with use of dental materials and patient care practices
 - Ability to inspect and maintain dental treatment equipments, properly
 - Ability to update patient's dental records as per established guidelines
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Professional Experience:

Certified Dental Assistant
ImmediaDent, Tucson, AZ
August 2012 – Present

Responsibilities:

- Received and responded to patient's queries related to dental care services.
- Set up and supplied all ordered dental instruments and materials during treatment process.
- Provided topical anesthesia and removed oral sutures, under supervision of dentist.
- Conducted dental radiography and provided high quality radiographic films.
- Documented and updated records of all dental treatment and services provided.
- Educated and advised patients in oral health care techniques, as required.

Certified Dental Assistant
Coast Dental Services, Inc., Tucson, AZ
May 2009 – July 2012

Responsibilities:

- Prepared and stocked treatment room with required dental instruments and supplies.
 - Accompanied patients and moved them to treatment room, carefully.
 - Obtained and provided patient's medical history to dentist for clinical review.
 - Liaised with dentists and assisted with dental examinations and treatments.
 - Performed dental x-rays and produced accurate diagnostic x-ray films.
 - Updated and maintained the patients' dental treatment and medication records.
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Education:

Bachelor's Degree in Dental Assisting
Evangel University, Springfield, MO

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