
Certified Energy Manager Resume

Job Objective

To obtain a position of Certified Energy Manager in order to bring about continuity for the company by using my skill set to your best advantage.

Highlights of Qualifications:

- Certification in CEM and LEED
 - Experience in administering energy programs and monitor and update Defense Utility Reporting Systems
 - Deep knowledge of Microsoft Applications and Building Life Cycle Cost
 - Huge knowledge of LEED building certification processes
 - Ability to analyze energy engineering processes
 - Ability to work effectively in team
 - Remarkable communication and presentation skills
 - Ability to work with variety of engineering tools
 - Ability to schedule and manage technical projects
 - Familiarity in lighting, mechanical and electrical systems
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Professional Experience:

Certified Energy Manager
WHPacific, Inc., Crofton, MD
October 2008 – Present

- Developed guidelines for energy conservation activities.
- Provided training to subordinates on various energy conservation activities.
- Analyzed energy requirements for all buildings, industrial and power plant operations.
- Supervised development and implementation of audit reports.
- Designed energy strategies for large and diverse complex building facilities.
- Prepared high energy management strategies in collaboration with facility managers.

Energy Team Leader
Portage Inc., Crofton, MD
August 2003 – September 2008

- Evaluated all energy efficient and conservation methods with help of various tools.
- Administered all commissioning projects and functional teams.
- Recommend improvements to all technical services.
- Prepared design for all in-house projects and provide efficient results to clients.
- Coordinated with engineers on various activities of HVAC configuration.
- Prepared effective design solutions for various building systems.
- Ensured skilled staff and assisted in recruitment of new members to ensure smooth working of all processes.

Energy Engineer
Accolo, Inc., Crofton, MD
May 1998 – July 2003

- Determined appropriate trends for all energy consumption in all weather.
 - Performed energy audits on various processes and performed investment grade energy audit.
 - Prepared presentations on Power point and participated in various meetings and team conference calls.
 - Collaborated with clients and team members to maintain knowledge on all energy efficiency measures.
 - Maintained knowledge on all new energy efficiency technologies.
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Education:

Bachelor's Degree in Engineering
Mount Marty College, Yankton, SD

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