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## Certified Internal Auditor Resume

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### Job Objective

Qualified Certified Internal Auditor seeking a position in which to put my analytic skills and experience to work for right company.

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### Summary of Qualifications:

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- Remarkable experience in Internal Auditing and Public Accounting functionaries
  - Good working knowledge of Peoplesoft and Oracle Financial system
  - Proficiency in software and BMPC system applications
  - Sound ability to apply information systems audit methods
  - Superior accounting, analytical and decision making skills
  - Strong analytical and research skills
  - Excellent oral and written communication skills
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### Work Experience:

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Certified Internal Auditor, August 2005 – Present  
Plus Group, Cleveland, OH

- Examined Company records to ensure that transactions are appropriately recorded.
- Identified and evaluated internal control issues related to auditing.
- Performed towards protective values of audit reports.
- Reviewed and monitored audit checks to analyze deficiencies or lack of compliance.
- Prepared reports of findings and provided recommendations.
- Ensured that all transactions are in compliance with applicable laws.

Certified Internal Auditor, May 2000 – July 2005  
Acteon, Cleveland, OH

- Managed to assess the reliability of financial information.
  - Determined efficiency and usefulness of internal audit operations.
  - Partnered with external auditors to streamline internal audits.
  - Investigated and detected frauds and suggested remedial measures.
  - Adhered to company laws and regulations in analyzing internal audits.
  - Ensured that all auditing needs are met and are not overlapping.
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### Education:

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Bachelor's Degree in Accounting, West Virginia State University, Institute, WV

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