
Chief Auditor Resume

Job Objective

To obtain a Chief Auditor position with dependable company where I can further boost my career in this field.

Summary of Qualifications:

- Remarkable experience in public sector auditing& accounting
 - Sound knowledge of the application of auditing norms, procedures and techniques
 - Good implementation ability of accounting principles, laws and regulations of auditing
 - Proficient in the use of electronic media and applying appropriate software applications
 - Strong Excel and Oracle Skills
 - Computer literate with fluency in Microsoft Office programs and Excel
 - Excellent communication, management and analytical skills
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Work Experience:

Chief Auditor, August 2005 – Present
Fremont Bank, Las Vegas, NV

- Lead the Internal Audit Department enhancing its effectiveness in audit function.
- Managed internal audit team and third party providers of internal audit services.
- Maintained continuous process of development of the internal audit program.
- Developed and evaluated the set audit plan, its scope and schedule.
- Prepared monthly Internal Audit Report and tabled it with the Audit Committee and Executive Management with recommendations and corrective measures.
- Ensured independence of internal and external audit functions.

Chief Auditor, May 2000 – July 2005
Robert Half Finance & Accounting, Las Vegas, NV

- Maintained current working knowledge and understanding of audit procedures, policies, and other regulatory issues.
 - Recommended improvements in business practices, processes, risk assessments and control procedures based on the audit reports.
 - Evaluated potential third party providers of internal and external audit services.
 - Ensured that the audit staff is sufficiently trained and equipped to carry their assignments.
 - Ensured to periodically assess and test adequacy of Bank control functions.
 - Prepared monthly, quarterly and annual Audit Reports.
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Education:

Bachelor's Degree in Accounting, Bridgewater State College, Bridgewater, MA

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