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## Chief Auditor Resume

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### Job Objective

To obtain a Chief Auditor position with dependable company where I can further boost my career in this field.

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### Summary of Qualifications:

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- Remarkable experience in public sector auditing& accounting
  - Sound knowledge of the application of auditing norms, procedures and techniques
  - Good implementation ability of accounting principles, laws and regulations of auditing
  - Proficient in the use of electronic media and applying appropriate software applications
  - Strong Excel and Oracle Skills
  - Computer literate with fluency in Microsoft Office programs and Excel
  - Excellent communication, management and analytical skills
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### Work Experience:

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Chief Auditor, August 2005 – Present  
Fremont Bank, Las Vegas, NV

- Lead the Internal Audit Department enhancing its effectiveness in audit function.
- Managed internal audit team and third party providers of internal audit services.
- Maintained continuous process of development of the internal audit program.
- Developed and evaluated the set audit plan, its scope and schedule.
- Prepared monthly Internal Audit Report and tabled it with the Audit Committee and Executive Management with recommendations and corrective measures.
- Ensured independence of internal and external audit functions.

Chief Auditor, May 2000 – July 2005  
Robert Half Finance & Accounting, Las Vegas, NV

- Maintained current working knowledge and understanding of audit procedures, policies, and other regulatory issues.
  - Recommended improvements in business practices, processes, risk assessments and control procedures based on the audit reports.
  - Evaluated potential third party providers of internal and external audit services.
  - Ensured that the audit staff is sufficiently trained and equipped to carry their assignments.
  - Ensured to periodically assess and test adequacy of Bank control functions.
  - Prepared monthly, quarterly and annual Audit Reports.
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### Education:

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Bachelor's Degree in Accounting, Bridgewater State College, Bridgewater, MA

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