
Chief Estimator Resume

Job Objective

Pursuing the opportunity to enhance my career by obtaining the position of Chief Estimator with reputable company.

Highlights of Qualifications:

- Vast experience in Construction Technology
 - Outstanding knowledge of planning, scheduling, staffing, budgeting, and job costing
 - Deep knowledge of commercial construction materials and methods
 - Proficient in project controls software such as DMCS
 - Strong management and interpersonal; organizational and analytical skills
 - Ability to perform difficult and complex estimating activities typical to the engineering and construction industry
 - Ability to work with, engineering drawings and specifications
-

Professional Experience:

Chief Estimator, August 2005 – Present
The Talon Group, New Kensington, PA

- Estimated and resolved difficult and complex problems.
- Assisted project management with preparation of schedules for estimate preparation, review, and publication.
- Streamlined staffing assignments and reassignments and supervised activities of those assigned.
- Completed performance evaluations, counseled subordinates, took corrective action, and recommended termination.
- Trained staff in the preparation of cost estimates.
- Analyzed contractual documents and contract modifications to determine scope of work and scope changes.
- Evaluated, and documented data to maintain standards and databases.

Chief Estimator, May 2000 – July 2005
Marous Brothers Constructions, New Kensington, PA

- Established goals and monitored effectiveness of the Estimating Department to achieve their goals.
 - Monitored budget management and overhead of the Estimating Department.
 - Supervised administration functions of the estimating department.
 - Coordinated with division human resources.
 - Reviewed quality, clarity, and application process.
 - Estimated systems and subsystems.
-

Education:

Bachelor's Degree in Business Administration, Long Beach City College, Long Beach, CA

[Build your Resume Now](#)