
Child Care Assessor Resume

Job Objective

Seeking a position in which to enhance my career as a Child Care Assessor by becoming a valued member of your team.

Highlights of Qualifications:

- Excellent experience in monitoring occupational area
 - Sound knowledge of funding framework
 - Profound knowledge of developing business to achieve targets
 - Ability to ensure optimal level of customer services
 - Ability to monitor business development of assigned area
 - Proficient in Microsoft Office applications
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Professional Experience:

Child Care Assessor
Association For Supportive Child Care, Orlando, FL
August 2012 – Present

Responsibilities:

- Administered caseload of learners and assigned appropriate areas.
- Visited all learners within required programs and requirements.
- Assisted learners and achieved required objectives within timeframe.
- Maintained accurate records of learner activities.
- Evaluated documented as per required standards and systems for child care activities.
- Participated in evaluation of staff activities on regular basis.

Child Care Assessor
Los Angeles Universal Preschool, Orlando, FL
May 2009 – July 2012

Responsibilities:

- Provided support to business unit and regional operation director.
 - Implemented an efficient annual business strategy for processes.
 - Administered various apprenticeship programs as per requirements.
 - Participated in different staff development programs.
 - Identified defective equipment and reported it to manager.
 - Communicated with internal and external agencies on regular basis.
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Education:

Bachelor's Degree in Early Childhood Education
Southeastern Oklahoma State University, Durant, OK

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