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## Child Development Associate Resume

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### Job Objective

To obtain a Child Development Associate position that fully utilizes my experience and abilities.

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### Summary Skills:

Proven experience working with children with special needs  
Sound knowledge of developmentally appropriate teaching methods and childcare practices  
Huge knowledge in early childhood education, child development & child psychology  
In-depth knowledge of Health and Safety regulations concerning the child care  
Proficient in the using standard computer applications including MS office Suite  
Ability to work effectively with people of diverse backgrounds  
Excellent communications skills, both written and verbal  
Profound ability to work independently

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### Work Experience:

Child Development Associate, August 2005 to till date  
University of Illinois at Springfield, Elmhurst, IL

- Focused on supervising children to safeguard their health and safety.
  - Participated in planning and carried out appropriate activities promoting the intellectual, social, emotional, and physical development of the children.
  - Provided support for the physical needs of the children.
  - Maintained daily communication and cooperation with parents.
  - Administered care for classroom equipment and materials and performed necessary housekeeping tasks.
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### Education:

High School Diploma, Thomas Jefferson University, Pennsylvania, PA

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