
Chilis Hostess Resume

Job Objective

Looking forward to be apart of Chili's Grill & Bar as Hostess.

Highlights of Qualifications:

- Hands-on experience in providing guest services at Chili's restaurant.
 - Thorough knowledge of food preparation procedures
 - Profound knowledge of cash handling policies
 - Familiarity with inventory control techniques
 - Proficient with different types of menu items
 - Amazing ability to handle aggressive customers in a professional manner
 - Outstanding ability to stand and walk for long periods
 - Immense ability to address guest needs promptly
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Professional Experience:

Hostess
Chili's, Deerfield, IL
August 2007 – Present

Responsibilities:

- Welcomed and escorted customers to the table.
 - Managed table reservations for all customers.
 - Presented menu to customers and obtained their food orders.
 - Maintained dining area is clean and organized.
 - Managed delivery of food to appropriate customers.
 - Ensured that tables are cleaned and properly set-up.
 - Assisted in processing customer's checks.
 - Monitored assigned table for customer needs and refilled water or coffee as required.
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Hostess
Chili's, Baton Rouge, LA
May 2004 – July 2007

Responsibilities:

- Maintained professional demeanor at all times.
 - Welcomed and greeted customers.
 - Managed waiting list for customers effectively.
 - Stocked tables with silverwares and condiments.
 - Ensured tables are free of clutter.
 - Notified Manager about any restaurant problems.
 - Ordered and stocked restaurant supplies.
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Education:

Bachelor's Degree in Hotel Management
Florida College, Temple Terrace, FL

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