Church Consultant Resume

Job Objective

To obtain a Church Consultant position that will allow me to utilize my skills and has potential for growth.

Work Experience:

Church Consultant, August 2005 - Present Fleming, Mendocino, CA

- Increased and established sales in assigned territory.
- · Worked effectively with prospective customers and established new accounts in order to meet sales goals.
- Provided prompt customer service when required.
- Followed each church from the clerical gathering through product delivery.

Church Consultant, May 2000 - July 2005

BOB, Inc., Mendocino, CA

- · Completed contractual and administrative paperwork and submitted within defined guidelines.
- Oversaw the successful completion of the programs for all churches booked.
- Assured complete satisfaction of the pastor and church members.
- Scheduled and organized team meetings monthly with photography team members.

Summary of Qualifications:

- Remarkable church market experience
- Excellent ability to provide church and church attendants requirements
- Ability to make service trips to establish church customers and new church prospects
- · Proficient with computer, Microsoft Office Applications and database management
- · Strong public speaking skills for group presentations
- · Excellent customer service, organizational, communication and teamwork skills
- · Strong time management and problem solving skills

Education:

Bachelor of Science in Human Resources Concentration, Graceland University, Iowa, IA

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