
CIVIL ENGINEER TECHNICIAN RESUME

Summary:

A very technical individual who exudes great passion and persistence in all work rendered over the years; can be very strict with schedules which earned respect from his colleagues and superiors in terms of meeting deadlines without compromising accuracy and quality of work; has vast knowledge in drafting technical drawings both in paper and in AutoCAD; has excellent communication and analytic skills; can handle and train people to serve specific purposes.

Professional Experience:

Civil Engineering Technician December 2008- Present
Studdard Construction, Providence, Rhode Island

Responsibilities:

- Drafted detailed design layouts for new mall projects and ensured conformity with specifications of the client.
- Ensured that all specifications of the designs made are strictly followed by the contract workers.
- Coordinated with the head engineer regarding progress of jobs being developed at the sites.
- Prepared reports and documents of the project activities.

Engineering Assistant November 2006- December 2008
Midwest Company, Warwick, Rhode Island

Responsibilities:

- Inspected sites to make sure that workers render quality work, supervised teams and handled malfunctions and problems at the site, if any.
- Conducted inspection of materials for use in construction and assured on-time delivery of suppliers.
- Assisted in developing new designs for drainage facility area built in conformity to new building projects.
- Surveyed project sites for any irregularity and submitted to the head engineer for resolution and coordination with the other departments tasked to handle such.
- Drafted detailed drawings and plans for new drainage systems designs.
- Ensured that safety procedures are followed at all times by workers at the site.

Draftsman April 2002- November 2006
Midwest, Warwick, Rhode Island

Responsibilities:

- Drafted detailed design layouts for new mall projects and ensured conformity with specifications of the client.
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- Coordinated with the head engineer regarding progress of jobs being developed at the sites.
- Prepared reports and documents of the project activities.

Engineering Assistant November 2006- December 2008
Midwest Company, Warwick, Rhode Island

Education:

Masters in Civil Engineering
University of Arizona, 2001
Bachelor of Science in Civil Engineering
University of Arizona, 1999

Skills/Certifications:

- Excellent drafting and graphics skills
 - Proficient in AutoCAD, design software, drafting tools and equipment
 - Exceptional computer skills
 - Excellent written and verbal communication skills
 - Time management and critical Thinking skills
 - Quality Control Analysis
 - Proven reliable judgment and decision-making skills
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Associations/Organizations:

American Society of Civil Engineers, Secretary
Railway Civil Engineers' Association, Member

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