
Civil Inspector Resume

Job Objective

Seeking a challenging career as a Civil Inspector with growing company in which to enhance and utilize my skills.

Work Experience:

Civil Inspector, October 2006 – Present
James Construction Group, Stockton, CA

- Inspected the construction work regularly to ensure that the contractor follows the contract and the building codes and the work is done accordingly.
- Prepared and confirmed the payrolls of the employees working at the site.
- Reviewed the various drawings of the contractor and took photographs of the actual site.
- Performed regular surveys to ensure that the work is progressing according to the plan.
- Coordinated with the contractor to resolve any problems.
- Ensured that the work is carried in compliance with the project procedures and processed the invoices.

Civil Inspector, August 2002 – September 2006
Heery International, Stockton, CA

- Inspected the construction site on a daily basis to ensure that all safety and quality procedures are adhered to.
 - Prepared reports for the submission work carried as per the construction plans and drawings.
 - Maintained the punch list and inspected the close out of the project in accordance to the same.
 - Prepared weekly reports of the construction process and made any changes to the plan if necessary.
 - Coordinated with the Senior Inspector to complete all work.
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Summary of Qualifications:

- Remarkable experience in the inspection of civil, heavy construction and structural sites
 - Exceptional knowledge of the various construction techniques and procedures in the public works
 - Profound knowledge of the various engineering drawings and terminologies
 - Sound knowledge of project management and various field survey methods
 - Ability to read various engineering drawings and specifications
 - Ability to perform supervisory duties of the construction areas
 - Skilled to work in accordance to the safety procedures
 - Ability to review and check the work products of others to ensure conformance to standards
 - Ability to observe and monitor work to determine compliance with prescribed specifications
 - Proficient in making the basic mathematical calculations in the work area
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Education:

Bachelor's Degree in Civil Engineering, Northcentral University, Prescott, AZ

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