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## Claim Handler Resume

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### Job Objective

To obtain a Claim Handler position with reputable company in which to use my past experience to become a valued member of the team.

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### Highlights of Qualifications:

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- Remarkable claim handling experience
  - Solid understanding of tenants of insurance and legal principles
  - Ability to deal with customers and manage pressure
  - Ability to manage independently and develop relationships
  - Excellent customer service skills
  - Superior analytical, interpersonal and communications skills
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### Professional Experience:

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#### Claim Handler

Resolute Management, Minneapolis, MN

August 2005 – Present

- Evaluated loss notices and authorized policy coverage.
- Coordinated with reinsurance department.
- Managed work of defense counsel.
- Maintained proper file setup and coordinated in developing claims handling techniques.
- Imparted claims information to senior management relative.
- Conducted special projects and assignments.

#### Claim Handler

Express Services, Minneapolis, MN

May 2000 – July 2005

- Issued claim forms and counseled customers.
  - Evaluated claims and gathered information.
  - Coordinated with customers and arranged payments for claims.
  - Corresponded with insured party.
  - Managed with loss adjuster and coordinated with broker.
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### Education:

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Bachelor's Degree in Law

William Carey University, Hattiesburg, MS

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