

---

## Claims Adjudicator Resume

---

### Job Objective

Claims Adjudicator with excellent skills and the ability seeking to work for your company.

---

### Highlights of Qualifications:

---

- Excellent experience in processing claims for general accounts
  - Sound knowledge of insurance procedures and accounting processes
  - Profound knowledge of management utilization techniques
  - Ability to multitask and maintain accuracy in high pressure environment
  - Ability to coordinate with team members for various activities
  - Familiarity with claims processing, accounts payable, general accounting
- 

### Professional Experience:

---

Claims Adjudicator  
Northwest Community Hospital, Lansing, MI  
August 2012 – Present

---

### Responsibilities:

---

- Monitored various inputs from physicians such as x-ray and dental records.
- Evaluated referrals and provided authorization for claims.
- Managed claim system and provided information to new providers.
- Coordinated with IT team for upload and obtained required DDE rates.
- Generated remittance notice when required and obtain authorization from management.
- Coordinated with departments and assisted in transmission of claim files.

Claims Adjudicator  
Valence Health, Lansing, MI  
May 2009 – July 2012

---

### Responsibilities:

---

- Adjudicated various medical and non-medical provider claims and updated on CMS.
  - Procured rate tables for Medicare processes and monitored expenses.
  - Maintained and generated accruals for accounting processes.
  - Evaluated plans and maintained notes of patient records.
  - Coordinated with providers and carrier contracts for authorization.
  - Performed research and facilitated processing of claim payments.
- 

### Education:

---

Bachelor's Degree in Finance  
Edward Waters College, Jacksonville, FL

[Build your Resume Now](#)