
Claims Adjuster Trainee Resume

Job Objective

Seeking the opportunity to secure a position as Claims Adjuster Trainee with growing company where my years of training can be fully employed to enhance business.

Highlights of Qualifications:

- Vast experience dealing directly with the public
 - Strong planning and organizing skills
 - Excellent written and verbal communication skills
 - Ability to deal with conflict
 - Ability to interpret policies, perform analytical research and investigations
 - Ability to speak effectively before vendors and customers
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Professional Experience:

Claims Adjuster Trainee

The Progressive Corporation, Eau Claire, WI

January 2009 – Present

- Evaluated establishment of property contact, settlement and negotiation.
- Assigned claims were completed justifiably.

Claims Adjuster Trainee

3ME Consulting, Inc, Eau Claire, WI

March 2004 – December 2008

- Handled investigation of new claims.
 - Evaluated property damage losses.
 - Managed and monitored work of outside claim adjusters.
 - Learnt about liability and coverage principles.
 - Prepared proper compliance in claims investigation.
 - Completed research to analyze the market value.
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Education:

Bachelor's Degree in Risk Management

Fort Belknap College, Harlem, MT

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