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## Claims Adjuster Trainee Resume

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### Job Objective

Seeking the opportunity to secure a position as Claims Adjuster Trainee with growing company where my years of training can be fully employed to enhance business.

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### Highlights of Qualifications:

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- Vast experience dealing directly with the public
  - Strong planning and organizing skills
  - Excellent written and verbal communication skills
  - Ability to deal with conflict
  - Ability to interpret policies, perform analytical research and investigations
  - Ability to speak effectively before vendors and customers
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### Professional Experience:

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Claims Adjuster Trainee  
The Progressive Corporation, Eau Claire, WI  
January 2009 – Present

- Evaluated establishment of property contact, settlement and negotiation.
- Assigned claims were completed justifiably.

Claims Adjuster Trainee  
3ME Consulting, Inc, Eau Claire, WI  
March 2004 – December 2008

- Handled investigation of new claims.
  - Evaluated property damage losses.
  - Managed and monitored work of outside claim adjusters.
  - Learnt about liability and coverage principles.
  - Prepared proper compliance in claims investigation.
  - Completed research to analyze the market value.
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### Education:

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Bachelor's Degree in Risk Management  
Fort Belknap College, Harlem, MT

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