
Claims Consultant Resume

Job Objective

To obtain a Claims Consultant position and to contribute to the success and reputation of the company.

Work Experience:

Claims Consultant, August 2005 – Present
CNA Financial Corporation, Spencer, IA

- Managed all types of investigative activity on major claims.
- Made recommendations on claims policy and processes to management.
- Analyzed and determined claims activities.
- Prepared and presented reports to management.
- Collaborated with attorneys, account representatives, agents and performed handling and disposition of highly complex claims.

Claims Consultant, May 2000 – July 2005
The Hartford, Spencer, IA

- Analyzed complex litigations, assessed liability and evaluated damages.
 - Construed our insurance policies in connection with reported claims.
 - Negotiated fair resolutions to claims.
 - Handled claims book safely.
 - Performed in a professional and corporate environment.
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Summary of Qualifications:

- Remarkable claims processing experience in a business enterprise
 - Profound knowledge of insurance and claims principles, practices and procedures
 - Excellent ability to translate difficult insurance concepts verbally and in writing to insured's and other claim staff
 - Ability to interpret medical, financial and legal credentials
 - Strong communication, negotiation and presentation skills
 - Excellent analytical and problem solving skills
 - Profound ability to manage and prioritize multiple projects
 - Exceptional ability to deal with adverse situations and issues
 - Proficient with Microsoft Office Suite and business-related softwares
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Education:

Bachelor Science in Business Administration, Eastern Illinois University, Illinois, IL

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