
Claims Handler Resume

Job Objective

To be given the opportunity to secure a position a Claims Handler where my experience and skills can be employed to their fullest potential.

Highlights of Qualifications:

- Remarkable Claim handling experience
 - Huge knowledge of claims handling techniques
 - Ability to review loss notices; confirm and interpret policy coverage's
 - Ability to absorb technical information and deal with customers
 - Ability to take decisions and manage independently and on tight timelines
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Professional Experience:

Claims Handler
Resolute Management, Inc., Macon, GA
August 2005 – Present

- Evaluated loss notices and authorized policy coverage.
- Coordinated with reinsurance department.
- Assured proper file setup and handled establishing claim handling techniques.
- Imparted specific claims information to senior management.
- Executed special projects and assignments.

Claims Handler
SP Legal Ltd, Macon, GA
May 2000 – July 2005

- Coordinated with insured party.
 - Corresponded with loss adjuster.
 - Collaborated with broker and assured settlement for the client.
 - Interacted with both sides to ensure good service for client.
 - Counseled clients on insurance issues.
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Education:

Bachelor's Degree in Economics & Statistics
Indian River State College, Fort Pierce, FL

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