
Class D Security Officer Resume

Job Objective

Seeking Class D Security Officer Position in an organization where I can apply my experience and efficiently contribute to the company's growth.

Highlights of Qualifications:

- In-depth knowledge of emergency and safety procedures
 - Familiarity with Fire Fighting Techniques, Patrol Techniques, Arrest and Detention Procedures
 - Ability to operate motor vehicles at all weather
 - Ability to manage crisis at client site effectively
 - Ability to safely operate a motor vehicle in all weather conditions
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Professional Experience:

Class D Security Officer
Kaiser Security Services Inc., Columbus, OH
January 2007 – Present

Responsibilities:

- Ensured safety of patients, visitors and property and ensured all work in compliance with local, state and Federal laws.
 - Performed regular patrols in facility and facilitated good behavior by all employees
 - Recommended programs to ensure lack of theft in facility and maintained privacy of patients.
 - Monitored all security activities and informed supervisor in case of any unusual activity.
 - Administered transport of morgues from hospital and escorted patients when ever required.
 - Assisted in performing background checks for all visitors and employees prior to admission in to facility.
 - Analyzed all problems and resolved it effectively.
 - Investigated and gathered information on all incidents and thefts and prepared necessary documents.
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Class D Security Officer
Ameristar Security Corporation, Columbus, OH
July 2002 – December 2007

Responsibilities:

- Performed regular patrols for facility and public areas.
 - Monitored all cameras used for surveillance and checked on all suspicious persons.
 - Inspected fire equipments and recommended ways to prevent fire of any kind.
 - Managed safety hazards and dispatched security assignments accordingly.
 - Prepared and distributed KRNOS cards to employees.
 - Maintained and distributed all soft and hard copies of master keys to authorized personnel.
 - Ensured availability of wheel chairs for emergency.
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Education:

High School Diploma
Camelback High School, Phoenix, AZ

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