
Clients Rights Advocate Resume

Job Objective

Clients Rights Advocate with exceptional skills looking for a job in your company.

Highlights of Qualifications:

- Hands-on experience in providing assistance and counseling to individuals
 - Immense knowledge of civil, legal and service rights
 - Excellent knowledge of advocating for clients right
 - Ability to analyze issues and design innovative solutions for same
 - Ability to coordinate with advocacy groups and directors
 - Familiarity of resolving various conflicts within team
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Professional Experience:

Clients Rights Advocate
Ettain Group, West End, NC
August 2012 – Present

Responsibilities:

- Assisted client with advocacy services and administered cases for development disabilities.
- Performed required investigations and resolved various disability issues.
- Administered abuse cases within community care facilities.
- Provided training to consumers and families and educated on disability rights.
- Coordinated with departments and stakeholders and assisted with development disability cases.
- Supervised training programs and provided support to client rights advocacy programs.

Clients Rights Advocate
McKinstry Co., West End, NC
May 2009 – July 2012

Responsibilities:

- Administered various operations for OCRA program activities and provided assistance.
 - Supervised efficient working of administrative support staff for various client rights.
 - Evaluated efficient working of staff members and assisted in hiring.
 - Participated in various disability board meetings and advisory committee.
 - Developed and recommended changes in various client regulations and rights.
 - Prepared reports on quarterly and annual basis and presented the same to DDS.
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Education:

Bachelor's Degree in Political Science
Utah State University, Logan, UT

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