
Clinical Lab Manager Resume

Job Objective

Qualified Clinical Lab Manager seeking work with an existing company in which to put my skills and knowledge to good use.

Highlights of Qualifications:

- Admirable experience to manage and work for various complex projects
 - Sound knowledge of CLIA environment
 - Profound knowledge of productivity software and programs
 - Ability to resolve all complex situations
 - Ability to maintain database and associate software
 - Excellent communication skills in both oral and written forms
 - Ability to work on a flexible schedule
 - Ability to understand client prospective
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Professional Experience:

Clinical Lab Manager

Carolinas HealthCare System, Hickory Hills, IL

October 2008 – Present

- Performed tests in various specimens for clinical laboratory scientist.
- Ensured compliance to all state and federal regulations.
- Prepared weekly schedule for all clinical laboratory tests for personnel.
- Performed troubleshoot on all laboratory equipments and maintained quality controls.
- Participated to analyze and prepared budget processes.
- Provided training to laboratory personnel for all technical methods.
- Evaluated and analyzed various equipment quotes and contracts.
- Prepared direct reports for processes and performed annual assessment.

Clinical Lab Specialist

Partners Healthcare Systems, Hickory Hills, IL

August 2003 – September 2008

- Administered everyday operations and maintained productive environment.
- Designed and implemented various strategies and facilitated clinic productivity.
- Provided optimal level of patient care services to promote health services.
- Provided training on all injection medications.
- Monitored patient progress and provided timely medication.
- Developed efficient relationships with all colleagues and team members.

Clinical Lab Technician

Allina Health System, Hickory Hills, IL

May 1998 – July 2003

- Coordinated with clinical laboratory scientists for all analytical procedures.
 - Trained all technicians in various laboratory activities.
 - Performed troubleshoot on instruments and maintained quality control procedures.
 - Prepared all documents according to standard operation procedures.
 - Developed worksheet for all tests and organized all patient specimens.
 - Ensured compliance to all safety procedures and policies.
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Education:

Bachelor's Degree in Clinical Laboratory Science

Johnson C. Smith University, Charlotte, NC

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