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## Clinical Project Manager Resume

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### Job Objective

Inspiring Clinical Project Manager is looking for employment that challenges me and that enhances my experience in the field.

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### Highlights of Qualifications:

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- Certification in PMP
  - Outstanding experience in clinical development and trials in healthcare and pharmaceutical industry
  - Immense knowledge of imaging modalities
  - Deep knowledge of MS office applications
  - Ability to identify and resolve all issues
  - Ability to cooperate with all team members
  - Good communication skills in both oral and written forms
  - Excellent skills to understand clinical study processes
  - Ability to deal with vendors
  - Proficient in MS project
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### Professional Experience:

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Clinical Project Manager  
Alkermes, Inc., Camden, NJ  
October 2008 – Present

- Administered complex study programs and modalities for various countries.
- Coordinated with sponsor for all project deliverables within timeframe.
- Participated in meetings with study and sponsors.
- Designed project plans according to all contract deliverables.
- Evaluated work and validated all invoices for clinical projects.
- Forecasted all financial activity according to capacity planning.
- Analyzed and recommended improvement to all Clinical Project management processes.
- Developed and maintained study specific procedures.

Clinical Project Specialist  
Clinical Solutions Group, Camden, NJ  
August 2003 – September 2008

- Monitored clinical educational projects within required timeframe and budget.
- Designed project life cycle and associated plans within resources.
- Maintained knowledge of project objectives and benefits.
- Coordinated with team to prioritize all project activities.
- Managed all communication with clinical department managers and process owners.
- Administered project content changes as per requirement.

Clinical Project Leader  
Merit Medical Systems Inc., Camden, NJ  
May 1998 – July 2003

- Organized clinical team meetings and determined project schedule.
  - Evaluated protocol for corporate team for feasibility study.
  - Developed all site specific site tools and instructional manuals.
  - Designed study budget for various sites.
  - Supervised and evaluated all reports for regional CRA.
  - Performed regular review on project after every six months.
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### Education:

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Bachelor's Degree in Health Sciences  
Marygrove College, Detroit, MI

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