
Club Bartender Resume

Job Objective

To obtain Club Bartender position in which I can offer prompt and courteous service to the customers.

Highlights of Qualifications:

- Exceptional experience in administering services in club environment
 - Deep knowledge of beverages
 - Huge knowledge of common cocktails and mix drinks
 - Remarkable ability to maintain well stocked bars
 - Outstanding ability to manage large number of crowds
 - Ability to provide optimal level of customer service
 - Ability to provide response to oral and visual cues
 - Ability to prepare specialty drinks
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Professional Experience:

Club Bartender
Dallas Country Club, Cheyenne, WY
August 2007 – Present

Responsibilities:

- Maintained neat and clean workstation as per health and safety guidelines.
- Coordinated with various bartenders and servers to serve drinks in club.
- Maintained records of all financial transactions.
- Operated POS systems and cash register and ensured correct change from customer.
- Managed various bar equipments and utensils as per guidelines.
- Prepared drinks and cocktails and garnished it with fruits and pips.
- Assisted to resolved all service related issues.
- Prepared all drink as per required portions and recipes.

Club Bartender
Quail Ridge Country Club, Cheyenne, WY
May 2004 – July 2007

Responsibilities:

- Administered bartenders and ensured no one adds gratuities to check.
 - Maintained record of credit card forms for register tape.
 - Performed all sanitation processes in club such as mopping floors.
 - Coordinated with beverage manager and evaluated any discrepancies in order.
 - Monitored requisition from previous night and checked liquor in morning.
 - Prepared tally for all bank deposits for club credits and debits.
 - Ensured compliance to all clauses of beverage service personnel work agreement.
 - Evaluated prices of drinks ordered by customers and prepared bills.
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Education:

Bachelor's Degree In Hotel Management
Columbia University, New York, NY

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