
Coding Supervisor Resume

Job Objective

Seeking work in my desired field as Coding Supervisor with a well-established company.

Highlights of Qualifications:

- RHIT and CCS Certified professional with experience in revenue cycle coding
 - Good understanding of medical terms and coding systems
 - Outstanding knowledge of ICD 9 CM, CPT coding, Out Patient coding, release of information, assembly and analysis
 - Proficient in 3M Encoder and Meditech Abstract System, and Microsoft Office Suite
 - Outstanding ability to analyze trends in CMI and determine root cause and address as appropriate
 - Amazing ability to interpret corporate coding policies and procedures
 - Remarkable ability to work in team environment
 - Excellent analytical & organizational skills
 - Strong written, verbal & interpersonal communication skills
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Professional Experience:

Coding Supervisor, August 2005 to till date
Downey Regional Medical Center, Logan, OH

- Liaised between the Medical Staff, Administration, Nursing, and other ancillary departments.
- Generated management reports and statistical data for management decision making.
- Developed and implemented performance improvement indicators and trending profiles relative to coding.
- Evaluated procedures; resolved problems and implemented changes to improve productivity and performance.
- Worked closely with staff and management personnel to address problems, issues, and developed constructive solutions.

Coding Supervisor, June 2002 to July 2005
Northern Louisiana Medical Center, Logan, OH

- Managed reports based on coding data.
 - Reviewed all coding changes suggested by the reviewer.
 - Ensured CPT-4 and ICD-9-CM coding accuracy and completeness in order to optimize reimbursement.
 - Reviewed reports and lists and ensured timely preparation and maintenance of all records.
 - Reviewed all code and DRG changes made by peer review organization and prepared appropriate response when justified.
 - Reviewed all Medicare and other remittance advice to insure reimbursement optimization and re-bill within acceptable time frame.
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Education:

Bachelor's Degree in Health Information Management, Virginia College, Birmingham, AL

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