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## Cognos Administrator Resume

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### Job Objective

Looking for work as a Cognos Administrator today in order to further advance my skills in the industry.

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### Summary of Qualifications:

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- Strong experience with Cognos administration, planning, tuning, and report writing
  - Sound knowledge of Cognos and its associated components
  - Proficient with Cognos 8.3 Report Studio, Analysis Studio, 7.3 Transformer
  - Operational knowledge of the Data Warehouse methodology and the Schema
  - Ability to schedule batches using the Cognos and Tivoli Maestro
  - Ability to use security technology, especially in the application
  - Proficient in installing and upgrading all components in the Cognos based BI 8.4
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### Work Experience:

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Cognos Administrator, November 2007 – Present  
Sacramento, Roby, TX

- Developed and designed the ETL processes according to the business needs.
- Processed and summarized data in the application layer and generated summaries of that data.
- Maintained and generated complex reports with the help of Cognos.
- Reviewing and upgrading the software according to needs of the business.

Cognos Administrator, December 2001 – October 2007  
Korcomptenz, Roby, TX

- Ensured the quality of the data and reviewed it periodically, planned strategies to ensure the data quality on the Framework Manager.
  - Maintained and generated complex reports with the help of Cognos.
  - Upgrading the software according to the business requirements.
  - Processed and summarized data in the application layer and generated summaries of that data.
  - Debugged the reports and Cognos Metadata.
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### Education:

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Bachelor's Degree in Information Technology, Charter College, Anchorage, AK

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