

COMMERCIAL ACCOUNTANT RESUME

Summary:

An accomplished and professional Commercial Accountant with vast expertise on financial information, assistance and advice, and supervising and developing trainees; has thorough understanding of finance and accounting procedures; remarkable experience using and developing complex financial management systems; excellent skills in analyzing and evaluating complex data and information; good communication skills and in-depth ability to influence, persuade and negotiate

Professional Experience:

Senior Commercial Accountant January 2007 – present
General Atomics, San Diego, CA

Responsibilities:

Handled financial and accounting services.
Responded in a timely manner to all federal and state tax notices and worked closely with various outside service providers.
Researched tax issues as necessary, provided write-up and updated tax procedures.
Associate Commercial Accountant May 2004– January 2007
General Dynamics, Chantilly, VA

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Associate Commercial Accountant May 2004– January 2007
General Dynamics, Chantilly, VA

Education:

Master of Science in Business Finance and Accounting, Stanford University, CA, 1999
Bachelor of Science in Accountancy, Stanford University, CA, 1997

Skills:

- Excellent command of the English language
- Organization Skills
- Written and Verbal Communication
- Interpersonal Skills
- Relationship Building
- Innovative Approach
- Mathematical skills

Awards and Honors:

Dean's Lister, Stanford University, 1999
Certified Public Accountant, 2000

