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## Commercial Driver Resume

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### Job Objective

To obtain a Commercial Driver position with reputable company to enhance my career and help the company to excel

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### Highlights of Qualifications:

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- Hands-on experience loading and unloading vehicles onto a hydraulic trailer
  - Familiarity with US Department of Transportation requirements
  - Ability to lift 50 pounds repeatedly and without assistance and equipment
  - Ability to utilize all material handling equipment without assistance
  - Ability to read a map and understand directions
  - Ability to stoop and bend occasionally
  - Possess a 'clean' driving record with no penalty points deducted by the Dept. of Motor Vehicles
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### Professional Experience:

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#### Commercial Driver

Victory Packaging, Baltimore, MD

August 2005 – Present

- Conducted required maintenance of vehicle.
- Maintained required reports, including maintenance and time records.
- Provided outstanding customer service during delivery and pick-up operations.
- Checked all materials received for order accuracy and quality.
- Interacted effectively with operations staff about customer concerns and inventory issues.
- Used material handling equipment, such as fork lifts and hand trucks.
- Coordinated last minute and unscheduled deliveries to achieve customer needs.

#### Commercial Driver

CarMax Business Services, LLC, Baltimore, MD

May 2000 – July 2005

- Loaded vehicles onto a company-supplied asset and properly securing for transport.
  - Produced appropriate documentation to support all transportation moves.
  - Submitted completed bills of lading to manager at the end of each day.
  - Maintained the Driver's Log Book at all times to assure proper adherence to all Dept. of Transportation (DOT) rules and regulations.
  - Maintained all manufacture's suggested scheduled maintenance as described by owner's manual for the transport vehicle.
  - Reported any and all damage to truck or vehicles in tow.
  - Kept transport vehicle clean at all times, both the interior and the exterior.
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### Education:

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High School Diploma

Chester High School, Chester, IL

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