
Commercial Mortgage Broker Resume

Job Objective

Seeking reputable company in which to obtain a Commercial Mortgage Broker position and use my knowledge in this field to further boost my career and to assist in the growth of company.

Summary of Qualifications:

- Exceptional experience originating, underwriting, processing and closing of commercial loans
 - In-depth knowledge of commercial real estate and commercial mortgage industries
 - Sound knowledge of title, survey matters, leases & loan documentation
 - Deep knowledge of various Loan programs and their benefits to clients
 - Proficient in financial & spreadsheet software and MS Office Suite – Word, Excel, PowerPoint, Outlook
 - Excellent communication and effective time-management skills
 - Ability to maintain complete confidentiality and discretion in business relationships and exercise sound business judgment
 - Ability to engage in self-appraisal and continuous learning
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Work Experience:

Commercial Mortgage Broker, August 2005 – Present
Marcus & Millichap Capital Corporation, South Burlington, VT

- Generated business via cold calling property owners.
 - Developed business & managed client relationship.
 - Originated loans for the brokerage business, and Private Money Lending departments.
 - Researched properties and market assets to potential lenders.
 - Assisted in financial analysis; analyzed and negotiated financing structures.
 - Analyzed potential Private Money Investments.
 - Participated in all aspects of loan closing including negotiating documents and terms.
 - Networked with bankers, lawyers, accountants and other professional.
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Education:

Bachelor's Degree in Finance, Paul Quinn College, Dallas, TX

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