
Community Development Officer Resume

Job Objective

Highly motivated Community Development Officer seeking an opportunity to aid the advancement of the organization and make positive contributions to the business.

Highlights of Qualifications:

- Working experience in local community development through mortgage activities.
 - Extensive knowledge of community housing schemes, loans and other products.
 - Proficient with real estate banking and housing loan products.
 - Highly skilled in completing a community housing project through appropriate mortgage.
 - Ability to work independently and in a flexible atmosphere.
 - Ability to meet deadline in a high volume environment.
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Professional Experience:

Community Development Officer

RBC, Reno, NV

August 2005 – Present Established partnership and linkage with stakeholders.

Carried out community enlistment when required.

Assessed and recommended partners for implementing local community services.

Conducted training needs assessment programs.

Planned and facilitated community trainings as per need assessment.

Developed and implemented community capacity building programs. Community Development Officer

United Bank, Reno, NV

May 2000 – July 2005 Developed mortgage plans to meet community development needs.

Engaged various community development organizations in implementing community development plans.

Organized homeownership workshops to attract potential customers.

Trained mortgage loan officers on community development programs.

Marketed community projects to real estates groups to attract competitive players to the industry.

Enlisted potential markets to set targets for community housing programs.

Education:

Bachelor's Degree in Social Work

Mars Hill College, Mars Hill, NC

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