
Compensation Manager Resume

Job Objective

To obtain a position as Compensation Manager with an established company in where I can enhance my skills and help the company to grow.

Highlights of Qualifications:

- Certification in CCP
 - Exceptional experience to manage compensation activities in pharmaceutical environment
 - Outstanding knowledge of human resource policies and practices
 - Remarkable knowledge of state and federal regulations
 - Ability to manage multiple projects and prioritize work
 - Ability to analyze data efficiently
 - Ability to resolve various issues
 - Ability to prepare effective presentations
 - Proficient to work with various clients.
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Professional Experience:

Compensation Manager
Capital One, Washington, DC
October 2008 – Present

- Developed and maintained relationship with Business partners.
- Participated in development of compensation programs.
- Maintained subject matter expertise on compensation issues.
- Coordinated with talent acquisition team to assist in hire.
- Ensured compliance to all guidelines in development of programs.
- Designed HR department objectives and associated strategies.
- Supervised and ensured adherence to legal requirements in plans.
- Administered everyday activities of compensation consultants.

Senior Compensation Specialist
Rhodium Software Inc., Washington, DC
August 2003 – September 2008

- Developed and implemented employee compensation policies.
- Analyzed all policies and recommended changes if required.
- Assisted HR team to resolve all pay issues.
- Participated in various surveys for matching process.
- Evaluated job descriptions and ensured accuracy.
- Prepared hiring pay packages for all new hires.

Compensation Analyst
Advisor Group, Washington, DC
May 1998 – July 2003

- Prepared and maintained departmental budget for activities.
 - Analyzed all compensation issues and resolve it effectively.
 - Developed training programs and analyzed requirements of staff.
 - Designed and administered all long term incentive programs.
 - Evaluated salary system administration and prepared reports.
 - Ensured compliance to all policies and programs.
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Education:

Bachelor's Degree in Human Resources
Westminster College, Salt Lake City, UT

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