

COMPOUNDING PHARMACY TECHNICIAN RESUME

Objective:

Seek to join a reputed organization as a Compounding Pharmacy Technician.

Summary of Skills:

- In-depth knowledge of common medical terms, abbreviations and pharmacy calculations
- Ability to keep confidentiality of patient data
- Ability to prioritize and work in a fast paced environment
- Knowledge of insurance and third-party billing systems
- Excellent interpersonal communicating skills

Work Experience:

Compounding Pharmacy Technician, August 2005 to till date
Option Care Inc, Santa Monica, CA

Stored pharmaceutical products in appropriate containers and affixed labels to containers.

Dispatched packets and repackages of pharmaceuticals to other healthcare facility.

Examined prescription list and ensured that expired medicines must be returned to manufacturer.

Assisted in maintaining the pharmacy in a clean and orderly condition.

Provided exceptional customer service to all patients and medical experts.

Compounding Pharmacy Technician, May 2000 to July 2005

Valley Drug and Compounding, Santa Monica, CA

Attended patients by helping them in person or by phone.

Answered questions and requests and referred inquiries to the pharmacist.

Maintained and determined pharmacy inventory by checking pharmaceutical stock.

Followed medical procedures, rules and regulations to protect pharmacy from any harm.

Protected patients and employees by adhering to infection-control policies and protocols.

Maintained records by registering orders and prescriptions by doctors.

Prepared reports by collecting and summarizing information.

Education:

Bachelor's Degree in Pharmacy, Ashland Community College, Ashland, KY

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