

COMPUTER AIDED DESIGN CAD TECHNICIAN RESUME

Summary:

A highly technical professional with proven skills in designing models in CAD formats and other tools associated; has an extensive knowledge of the principles of developing CAD designs and reference standards; excellent time management skills and ability to work with less supervision; can work closely with engineers, architects, and other professionals.

Responsibilities:

- Prepared CAD engineering drawings and mechanical structural designs.
- Collated all project drawings and modified specifications to fit the designs required by the client.
- Coordinated with the records departments in order to gather data, specifications, and dimensions required.
- Reviewed technical drawings of co-workers and checked all specifications for accuracy.
- Assigned materials in the cad drawings and specified items accordingly to be easily understood by the clients.

CAD Design Operator Technician March 2007- April 2008
Amphere Services, Phoenix, Arizona

Responsibilities:

- Prepared complex engineering drawings and blueprints to be submitted on schedule for high profile clients.
- Conducted surveys on surrounding areas of the site of the proposed building in order to come up with a suited design of the building with the environment.
- Assisted clients with design issues and construction.
- Drafted technical drawings both on the exterior and interior of the project building.

CAD Draftsman December 2006- February 2007
Conture Services, Tucson, Arizona

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CAD Design Operator Technician March 2007- April 2008
Amphere Services, Phoenix, Arizona

Education:

Certificate in Drafting Program
University of Arizona, 2006
Bachelor of Science in Computer Technology
University of Arizona, 2005

Skills:

- Excellent knowledge of mechanical and electrical layouts
- Knowledge in AutoCAD operations
- Excellent interpersonal skills
- Ability to operate computer-aided drafting (CAD) equipment
- Excellent time management skills

Associations/Organizations:

Autodesk Users Group, Member
Professional AutoCAD Users Group, Member

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