
Computer Consultant Resume

Job Objective

Seeking to obtain a Computer Consultant position with an organization where I can utilize my skills and be an asset to the employer.

Work Experience:

Computer Consultant, August 2005 – Present
Kent, Tulare, CA

- Analyzed system techniques and procedures, and consulted with users to determine functional specifications of system.
- Established catalog for office administration in the organization and created computers network.
- Worked on various projects such as project management, PHP and Perl programming, HTML, SQL, JavaScript and C.
- Conducted monthly training for employees on new software.
- Installed hardware system, programmed software and managed database.
- Resolved computer related problems and queries in a timely manner.

Computer Consultant, May 2000 – July 2005
Navionics, Inc., Tulare, CA

- Installed and troubleshot hardware in the office.
 - Prepared new computer database for office administration.
 - Installed new security software in the organization and analyzed system.
 - Assisted employees on handling new software.
 - Resolved all problems related to computer hardware and networking.
 - Designed and updated company web-sites and managed database.
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Summary of Qualifications:

- Great experience in troubleshooting various operating systems including Windows XP/7, Apple OS X, and Linux
 - Operational experience in Microsoft, Lotus, Corel, and other industry applications
 - Good knowledge of database management and web server administration
 - Excellent knowledge of hardware and networking
 - Sound knowledge of database management and web server administration
 - Familiarity with TCP/IP networks and various protocols such as IMAP and SMTP
 - Excellent logical, analytical, decision-making and organizational skills
 - Exceptional communication, interpersonal and presentation skills
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Education:

Bachelor of Science in Computers, Fielding Graduate University, California, CA

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