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## Computer Repair Resume

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### Job Objective

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Obtain a position as Computer Repair.

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### Highlights of Qualifications:

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- Hands-on experience in PC repair and maintenance
  - Wide knowledge of computer system and network configuration
  - In-depth knowledge of the internal hardware of PCs, operating systems, application software, BIOS, and networking
  - Familiarity with operations and maintenance of memory, hard drives, ethernet cards, printers, scanners, and other peripherals
  - Ability to fix, repair, install all computer hardware and software
  - Ability to perform call closure and parts tracking processes
  - Ability to document accurate time and mileage records
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### Professional Experience:

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Computer Repair  
Mylan Inc., Jacksonville, FL  
August 2008 – Present

- Tested a variety of computer systems and hardware components.
- Conducted standard repairs and tests of components..
- Tested incoming repaired items from vendor.
- Performed preventive and on-demand maintenance on a variety of personal computer equipment.

Computer Repair  
SMARTECH and associates, Jacksonville, FL  
May 2006 – July 2008

- Performed installation, maintenance and repairs of laptops and peripherals.
  - Guided customers in the operation and maintenance of their equipment when needed.
  - Tracked and ensured return of all parts.
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### Education:

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High School Diploma  
East St Louis Senior High School, East St Louis, IL

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