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## Configuration Manager Resume

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### Job Objective

Seeking the opportunity to utilize my skills as an experienced Configuration Manager while helping company excel and meet long-term goals.

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### Highlights of Qualifications:

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- Experience in healthcare industry and monitored phases of SDLC
  - Sound knowledge of software systems
  - Operational knowledge of tests and interfaces
  - Ability to resolve issues within deadline
  - Ability to maintain knowledge on new features
  - Excellent communication skills in both oral and written forms
  - Ability to provide assistance to all team members
  - Proficient in Microsoft Office applications
  - Good understanding of interface methodologies
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### Professional Experience:

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Configuration Manager  
Palmer Group, Wayne, PA  
October 2008 – Present

- Administered contract resources and prepared code for systems.
- Determined appropriate procedures for computer infrastructure.
- Monitored cross functional team and resolved issues.
- Provided training to developers and maintained control.
- Designed and implemented Software Development Life Cycle activities.
- Coordinated with developers to resolve all issues.
- Maintained knowledge of SDLC methodologies and ensured efficiency.
- Provided technical support to software development process.

Configuration Specialist  
Simon Property Group, Wayne, PA  
August 2003 – September 2008

- Performed research to resolve all issues.
- Evaluated configurations according to required standards.
- Managed communication to resolve all issues efficiently.
- Prepared training materials and documented improvements to quality.
- Participated in client meetings and maintained subject matter expertise.
- Provided training to team members in configuration activities.

Configuration Analyst  
Netsmart Technologies, Wayne, PA  
May 1998 – July 2003

- Documented configuration requirements and approved all requests.
  - Monitored and ensured response to all configuration requests.
  - Developed tests strategies for various configuration activities.
  - Coordinated with application development team and performed tests.
  - Performed various user acceptance test activities.
  - Provided assistance to various staff members.
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### Education:

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Bachelor's Degree in Computer Science  
Everest College, Salt Lake City, UT

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