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## Construction Cost Estimator Resume

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### Job Objective

Construction Cost Estimator seeking position with well-established firm searching for someone qualified and experienced in field.

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### Highlights of Qualifications:

- Remarkable experience in construction estimating and MEP (mechanical, electrical, plumbing) trades
  - Sound knowledge of design firm's in the development of budget estimates
  - Proficient with AutoCAD, MS Project, Primavera, Microsoft Word, Excel, DoD and Project applications
  - Familiarity with applicable building codes, construction materials, and estimating procedures
  - Good understanding of engineering drawings and specifications
  - Ability to interpret and comprehend job cost reports and line item budgets
  - Ability to read and understand drawings & specification
  - Ability to understand and enforce safe construction practices and procedures
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### Professional Experience:

Construction Cost Estimator, August 2005 – Present  
L&F Design Build LLC, Burlington, VT

- Interpreted inquiry documents, specifications and design drawings, and application of the information to prepare the estimate.
- Coordinated with the project(s) designers to confirm the overall scope of work.
- Monitored and controlled the quality and grades of materials and equipment to remain within the project budget.
- Supervised take-off of material quantities, assembled the estimate data and coordinated pricing, with estimating department team members.
- Prepared cost study information, cost(s) evaluation and assisted designer in the selection of economical design options.
- Produced final cost estimate summaries and analyzed estimate for scope, pricing, completeness.

Construction Cost Estimator, May 2000 – July 2005  
The Louis Berger Group, Inc, Burlington, VT

- Analyzed and implemented facilities projects with emphasis on cost engineering.
  - Developed benchmark facilities costs and produced program cost analysis including conceptual budget estimating, detailed pre-construction cost estimating and bid analysis.
  - Co-authored cost management records of budgets, expenditures, forecasts and cash flow for facilities engineering programs.
  - Analyzed cost impact of program changes for management review.
  - Evaluated construction cost change orders for accuracy.
  - Coordinated with project management for facilities construction projects.
  - Estimated and produced cost information needed to bid on contracts and to decide on the profitability of a project.
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### Education:

Bachelor's Degree in Construction Management, Salish Kootenai College, Pablo, MT

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