
Construction Owner S Representative Resume

Job Objective

Seeking the right company in which to fill the position of Construction Owner's Representative and utilize my skills and training in this field to their fullest.

Highlights of Qualifications:

- Huge experience with construction management on commercial building projects
 - Solid knowledge of construction building industry, including technical knowledge of products and systems
 - Thorough knowledge of construction practices
 - Familiarity with federal, state and local safety regulations pertaining to job sites and locations
 - Ability to read and interpret plans and specifications
 - Ability to achieve compliance with the contract plans and specifications
 - Ability to analyze and evaluate sales opportunities
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Professional Experience:

Construction Owner's Representative
Allegis Group, East Syracuse NY
November 2006 – Present

- Supervised construction and reviewed construction schedule and guided the Architect/Owner on delaying conditions.
- Coordinated with the Architect's office and Owner.
- Formulated documentation and written record on a daily basis with regard to the progress.
- Outlined written and verbal reports to the School Board as required.
- Coordinated with the Contractor for information.

Construction Owner's Representative
KCI Technologies, East Syracuse NY
February 2001 – October 2006

- Managed changes as given by the Contractor with the Architect's office.
 - Represented the Owner at the meetings.
 - Monitored and evaluated test required by the contract documents as part of systems operations.
 - Handled payment with the Architect's office and Owner and apt district staff.
 - Recorded samples at the site and coordinated results with the Architectural or Engineer's office.
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Education:

Bachelor's Degree in Construction Management
Wells College, Aurora, NY

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