
Contract Investigator Resume

Job Objective

To be given an opportunity to work as a Contract Investigator to put my years of training and experience to work for good of company.

Highlights of Qualifications:

- Huge experience in conducting general investigations
 - Ability to deal with a variety of concrete variables in situations
 - Ability to interpret a variety of instructions furnished in oral, written, diagram and schedule form
 - Ability to read, analyze and interpret professional journals
 - Ability to write reports and business correspondence
 - Excellent written and oral communication skills
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Professional Experience:

Contract Investigator
OMNISEC International Investiga, Albany, GA
August 2005 – Present

- Conducted federal background investigations.
- Travelled to various places of employment, residence and education institutions.
- Maintained effective and cooperative working relationships.

Contract Investigator
USIS, Albany, GA
May 2000 – July 2005

- Conducted background investigations on U.S. Citizens.
 - Accessed sensitive and classified U.S. Government information.
 - Conducted in person interviews.
 - Reported the results of the investigation in a customer specified form
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Education:

Bachelor's Degree in Criminal Justice
Mountain State University, Beckley, WV

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