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## Corporate Development Officer Resume

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### Job Objective

To enhance my skills as a Corporate Development Officer by joining forces with a growing establishment seeking qualified applicants.

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### Highlights of Qualifications:

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- Huge experience in brand and consumer marketing industry
  - Excellent knowledge of Microsoft Office Suite
  - Solid knowledge of prioritizing various tasks
  - Highly skilled in verbal and written communication
  - Ability to work with prospects, volunteers and institute staff in a confidential ambience
  - Ability to manage multi-projects single handedly
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### Professional Experience:

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Corporate Development Officer  
Kempe Foundation, Salinas, CA  
August 2005 – Present

- Built institutions brand equity through various strategies.
- Developed strategies to achieve company's short and long-term goals.
- Assisted Director of Corporate Partnership to tie up with a new marketing partner every year.
- Created programs to optimize company's brand value in existing markets.
- Identified corporate partners to enhance marketing partnership programs.
- Set partnership programs at various levels to enhance growth.
- Assisted various business units to reach financial goals.

Corporate Development Officer  
World Wildlife Fund, Salinas, CA  
May 2000 – July 2005

- Managed a large portfolio of existing funding agencies.
  - Renewed support of existing funding agencies to assist sponsorships, day to day operations and other priorities.
  - Explored new funding opportunities to enhance revenues and profits.
  - Assisted top management for the execution of strategic plans to achieve revenue goals.
  - Supported agency staff to identify priority funding needs for new and ongoing initiatives.
  - Established excellent communication link with various funding agencies and other stakeholders through out the year.
  - Managed general administration, fund prospects and corporate sponsorship solicitation.
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### Education:

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Bachelor's Degree in Business Administration  
Herzing University, Madison, WI

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