
Cost Controller Resume

Job Objective

Seeking a Cost Controller position with the perfect company that offers me the opportunity to learn and gain more experience in this field.

Highlights of Qualifications:

- Remarkable experience in cost management
 - Wide knowledge of standard costing and general accountant reconciliations
 - Familiarity with cost structures – pricing, models, variances, overhead, forecasts, and budgets
 - Proficient with Microsoft Office Suite
-

Professional Experience:

Cost Controller
EDG Inc., Cambridge, MA
August 2005 – Present

- Assisted project controls manager and planner and enforced project code of accounts.
- Developed cost breakdown structure and formulated CTR's.
- Aided budget forecasting process and evaluated weekly staffing reports.
- Outlined cost reports and guided management and discipline personnel.
- Formulated cost forecasts and designed project cost curves and histograms.
- Assisted accounting and corresponded with vendors and fabricators as well as coached cost engineers.

Cost Controller
Lucas Group, Cambridge, MA
May 2000 – July 2005

- Evaluated data and contract forecasts.
 - Coordinated with the budgets owners.
 - Conducted cost analysis and validated forecasts with owners of budgets.
 - Coordinated with Project Director with regard to results of analysis.
 - Summarized financial and administrative part of contract.
 - Formulated invoicing and followed up on objectives.
-

Education:

Master's Degree in Business Administration
Rogers State University, Claremore, OK
Bachelor's Degree in Finance
Trinity College, Hartford, CT

[Build your Resume Now](#)