
Courier Driver Resume

Job Objective

Seeking a Courier Driver position with reputable organization in which my experience can be a positive influence on the expansion of the company

Highlights of Qualifications:

- Valid driver license and clean driving record
 - Profound knowledge of the rules and policies for safe vehicle operation
 - In-depth knowledge of routine operational procedures of the courier service
 - Familiarity with State highway systems and municipal streets along
 - Deep knowledge of vehicle safety
 - Ability to understand and carry out oral and written instructions
 - Ability to work unsupervised and demonstrate initiative
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Professional Experience:

Courier Driver
Precision PT Staffing, Lancaster, PA
August 2005 – Present

- Followed a regular routine of loading, delivering and pick-up, followed both oral and written directions.
- Conducted regularly scheduled trips along an assigned route.
- Weighed and recorded weight of incoming mail by the assigned van.

Courier Driver
Iron Mountain, Lancaster, PA
May 2000 – July 2005

- Unlocked and locked the main outer doors of unoccupied premises.
 - Loaded and unloaded the vehicles utilizing mechanical aids and sorted the items of post for each route.
 - Assured that daily and weekly checks of the allocated vehicle are performed correctly and to schedule.
 - Assured that the vehicle is cleaned regularly and presented an appropriate image of the County Council.
 - Answered queries and provided information on the provision of the courier service.
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Education:

High School Diploma
West Noble High School, Ligonier, IN

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