
Credit Union Loan Officer Resume

Job Objective

Looking for employment as a Credit Union Loan Officer with a top rated organization that suits my expertise and experience levels.

Highlights of Qualifications:

- Wide experience in commercial lending atmosphere
 - Extensive knowledge of lending policies and procedures
 - Proficient with contract and business laws
 - Excellent verbal and written communication skills
 - Solid knowledge of data entry and basic software
 - Ability to render credit sales and analysis service
 - Ability to develop strong interpersonal relationship
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Professional Experience:

Credit Union Loan Officer
Farmers Insurance Group, Newport, RI
August 2005 – Present

- Managed loan portfolio and documents.
- Reviewed and finalized loan applications.
- Interviewed applicants to assess financial needs.
- Approved credit requests within approved lending limits in line with existing procedures and policies.
- Optimized the Credit Union's market presence and new business opportunities
- Carried out cross selling of other services of the Credit Union

Credit Union Loan Officer
The Summit Federal Credit Union, Newport, RI
May 2000 – July 2005

- Interviewed loan applicants to assess mortgage loan needs of customers.
 - Analyzed members' current financial position to assess risk elements in lending money.
 - Forwarded applications to higher authority to approve loans within the specified limits.
 - Operated and managed the branch in absence of Branch Manager.
 - Prepared and reviewed credit union loan documents.
 - Provided information regarding loan programs to members.
 - Evaluated needs of applicants and proposed appropriate loan options.
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Education:

Bachelor's Degree in Finance
Murray State College, Tishomingo, OK

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