
Cultural Adviser Resume

Job Objective

Seeking work as a Cultural Adviser at a dependable organization.

Summary of Qualifications:

- Extensive knowledge of a broad range of cultural, political, economic and social issues in the target culture
 - Ability to interact with individuals from many different countries
 - In-depth knowledge of employment-based immigration statuses and immigration law
 - Familiarity with state and federal regulations related to cultural resources
 - Proficient in Microsoft Excel and Word applications
 - Excellent verbal and written and communication skills
 - Strong problem solving and analytical skills
 - Excellent research, analytical and communication skills
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Work Experience:

Cultural Adviser, August 2005 – Present
Courage Services, Inc, Menomonee Falls, WI

- Acted as a subject matter expert on general cultural anthropological issues.
- Interpreted printed and verbal communications.
- Transcribed and analyzed communications.
- Performed document exploitation.
- Scanned, researched and reviewed files written in foreign languages.

Cultural Adviser, May 2000 – July 2005
SAIC, Menomonee Falls, WI

- Translated foreign language documents.
 - Interpreted spoken communications in interviews and discussions.
 - Translated written documents, newspaper articles and other written media.
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Education:

Bachelor's Degree in Regional Studies, Gallaudet University, Washington, DC, DC

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