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## Customer Account Specialist Resume

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### Job Objective

Experienced Customer Account Specialist of many years seeking employment with the company to help advance in the industry.

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### Summary of Qualifications:

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- Huge Experience in Customer service operations and Account Management
  - In-depth knowledge of accounting, credit, and lending principles
  - Proficient in Word, Excel, Outlook, PowerPoint, and TOLAS
  - Excellent time management and analytical skills
  - Strong project management, mathematical and organizational skills
  - Excellent communication and interpersonal skills
  - Outstanding ability to work in a multi-task, interrupt driven environment
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### Work Experience:

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Customer Account Specialist, May 2006 – Present  
Thermo Fisher Scientific Inc., New York, NY

- Developed, maintained, revised and updated current performance indicators and metrics to ensure customer satisfaction levels.
- Managed inventory levels to maximize stock efficiency and prevent stock-outs.
- Scanned and tracked purposes.
- Shipped and received packages including creation and overall maintenance of RGA's.
- Delivered packages to end users using customer-owned vehicle.

Customer Account Specialist, March 2003 – April 2006  
Agilent Technologies, New York, NY

- Lead and participated on merger and acquisition activities to transition new customers and processes.
  - Trained multinational team of employees to deliver customer satisfaction, operations, and financial results.
  - Identified improvement opportunities and driven implementation.
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### Education:

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Bachelor's Degree in Supply Chain Management, Lake Region State College, Devils Lake, ND

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