
Customer Sales Representative Resume

Job Objective

Searching for the opportunity to work as a Customer Sales Representative with growing company in which my abilities will be an asset to company.

Highlights of Qualifications:

- Progressive experience in customer sales role
 - Ability to resolve customer complaints immediately
 - Ability to enter customer information and orders accurately
 - Ability to investigate, analyze, coordinate and track complex customer sales issues and problems.
 - Outstanding telephone manner
 - Excellent computer and keyboarding skills
 - Strong verbal communication and organizational skills
 - Solid time management and multi-tasking skills
-

Professional Experience:

Customer Sales Representative
The Schwan's Food Company, West Bethel ME
November 2006 – Present

- Handled selling of products to retail stores and even managed pre-orders sales for delivery.
- Managed products on shelves in retail stores and efficiently handled complaints.
- Nurtured customer relationships and outlined product forecasts for new promotions.
- Managed sale of company products to acquire space in displays in retail stores.

Customer Sales Representative
West Business Services, West Bethel ME
February 2001 – October 2006

- Handled reports, credit and debit invoices and made sure documentation is processed appropriately.
 - Managed customer complaints.
 - Executed consumer requests for installations, upgrades, and downgrades.
 - Coordinated with present subscribers.
 - Updated data to the computer billing system.
-

Education:

Bachelor's Degree in Sales
Mayville State University, Mayville, ND

[Build your Resume Now](#)