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## Data Steward Resume

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### Job Objective

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To find employment as Data Steward.

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### Highlights of Qualifications:

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- Profound experience of maintaining data on ERP and data management system
  - Outstanding knowledge of various database concepts
  - Wide knowledge of SAP modules such as SD and MM
  - Exceptional knowledge of various complex processes
  - Ability to multi task and prioritize work
  - Ability to communicate with technical and business clients
  - Ability to maintain quality of data
  - Ability to maintain business rules for functional activities
  - Proficient with Microsoft Office products, Informatica, Backoffice Associates and Winshuttle
  - Familiarity with data stewardship, data management, SQL, Macros and data migration
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### Professional Experience:

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#### Data Steward

Northern Trust Corp., Montgomery, AL

August 2007 – Present

- Managed data management team and maintained subject matter expertise.
- Monitored various ad hoc data management activities.
- Coordinated with data stewardship team members to ensure compliance to government policies.
- Analyzed various business issues and provided appropriate solutions.
- Evaluated all business results and provided information to team members.
- Participated in data conversion and definition activities and prepared reports.
- Administered data and implemented process improvement techniques.
- Coordinated with various departments to resolve all strategic issues.

#### Data Steward

Key Business Solutions, Inc., Montgomery, AL

May 2004 – July 2007

- Maintained local data for business and ensured accuracy.
  - Coordinated and managed all communication for master data management process.
  - Ensured compliance to local codes for various stakeholder activities.
  - Participated in various training programs for functional areas.
  - Scheduled data steward meetings and educational sessions in organization.
  - Prepared reports and identified appropriate data quality issues.
  - Provided technical support to symphony programs for data management process.
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### Education:

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Bachelor's Degree in Business Information Systems

Louisiana State University, Baton Rouge, LA

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